

Belle Plaine, Iowa  
November 13, 2018 Minutes

A regular meeting of the Belle Plaine Community School District Board of Education was held on Tuesday, November 13, 2018 at 6:45 p.m. in the board room at Longfellow Elementary, Belle Plaine.

Members Present: Marie Stratford, Brad Cook,  
Valerie Coffman, Rima Johnson. Mike Bachelder  
attended 30 minutes late.

Members Absent: None

Administration Present: Chad Straight, Todd Werner, Heather Coover

Board Secretary Absent: Stacey Kolars

Visitors Present: Interested Patrons

Press Representative: None

The meeting was called to order by President Stratford at 6:45 p.m.

#### **AGENDA**

Motion Johnson, second Cook to approve the agenda. All voted, "aye." Motion carried.

#### **DELEGATIONS**

There were no delegations.

#### **CONSENT AGENDA ITEMS**

The consent agenda items were considered. There was motion by Coffman second by Johnson to approve the consent agenda items. All voted, "aye." Motion carried. The consent agenda items that were approved are listed below:

1. Approval of the minutes of the October 17, 2018 meeting
2. Approval of bills, payroll, financial statements.
3. Personnel/Business Items:
  - a. Acceptance of Resignations-there was no resignations.

**PRINCIPAL REPORTS**-Secondary Principal, Todd Werner and Elementary Principal, Heather Coover gave reports to the board on the following topics:

- Parent/Teacher Conferences-Longfellow had 97% attendance and 7-12 grades had 89%
- Thank you to the PTO for supplying dinner for the elementary staff on the night of the conferences. It was very kind of them to think of us and the staff greatly appreciated it.
- Thank you to the local businesses on Main Street who supported our annual Halloween Parade
- 3<sup>rd</sup>, 5<sup>th</sup> and 6<sup>th</sup> grade students visited Gallagher-Bluedorn to see a live performance
- 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> graders will also be attending the annual Veteran's Day Assembly
- Career Day at the high school-October 17, 2018
- National FFA Convention-10/24-27/18

### **SUPERINTENDENT'S REPORT**

Superintendent Straight informed the board about the following items:

- At the Executive Leaders conference, the Department of Education talked about instructional frameworks and stated that they will be doing a significant amount of work in presenting and bidding those frameworks for schools. Districts will do their own research, but they may delay implementation until the State finishes their work.

### **COMMUNICATIONS**

Condolences were sent to Coach, Justin Northrop from the Administration and Board of Education after the passing of his daughter, former student Emma Northrop Benda.

### **BUSINESS ITEMS**

1. Approval of the Employment of Personnel:  
Superintendent Straight recommended the board approve the employment of Scott Nilles as weightlifting sponsor for 2 days per week at 3% of the base salary, step 1. There was motion by Cook, second by Johnson to approve Scott Nilles as weightlifting sponsor. All voted, "aye." Motion carried.
2. Discussion of Technology Services and Report-  
The Belle Plaine Community School District outsources the district's IT needs through Grant Wood AEA. Jason Marshall from Grant Wood was present at the

meeting to present what his team provides for the Belle Plaine School District as well as best practices for information security and what the district could be doing to prevent security data breaches on its networks and devices in the future.

3. Discussion of TLC Program and Report-

TLC Instructional Coaches, Mark Tegeler and Holly Vido were present at the meeting to present information about professional development and development of the TLC program at both the elementary and secondary teaching levels.

All school districts in Iowa have adopted a TLC plan. The purpose of the Teacher Leadership and Compensation (TLC) System is to reward effective teachers with leadership opportunities and higher pay, attract promising new teachers with competitive starting salaries and more support, and foster greater collaboration for all teachers to learn from each other.

Through the system, teacher leaders take on extra responsibilities, including helping colleagues analyze data and fine tune instructional strategies as well as coaching and co-teaching.

4. Action/Discussion on Architect Contract for Cafeteria and Furniture-

Superintendent Straight informed the board that the contract with the architect for the remodel of the high school cafeteria (with furniture) had been finalized. All changes to the initial draft of the contract that were discussed and agreed upon by the board at the September meeting were accepted by the architect and included. The estimated cost of the remodel project for the high school cafeteria is \$156,100 with an additional \$45,000 for furniture. The next step in the process includes the architect presenting completed drawings to the facility committee, and the facility committee will, in turn, make a recommendation to the board for approval of the drawings. The bidding process can then begin on the project. Discussion took place regarding the best time to receive bids, and the completion date of the project-10 days prior to the beginning of the school year, 2019. No action was taken on this item.

5. Action/Discussion on SBRC Application for On-Time Modified Supplemental Amount for Open Enrollment in Fall, 2017-

The SBRC allows districts to apply for modified supplemental funds for open enrolled students that were counted on the 2018 certified enrollment, but were not included on the 2017 certified enrollment. The maximum amount the Belle Plaine District is able to apply for totals \$50,646. There was motion by Coffman, second by Cook to approve the district's application for the maximum modified

supplemental amount of \$50,646 for open enrollment out students not on the Fall, 2017 certified enrollment. All voted, “aye.” Motion carried.

6. Action/Discussion on Second Readings of Board Policies 501.11 through 501.16-  
Superintendent Straight recommended the board approve the second readings of board policies, 501.11 through 501.16. There was motion by Cook, second by Bachelder to approve Superintendent Straight’s recommendation. All voted, “aye.” Motion carried.
  
7. Action/Discussion on Second Reading of Board Policies 502.2 through 502.5 and 504.5-  
Superintendent Straight recommended the board approve the second reading of board policies 502.2 through 502.5 and 504.5. There was motion by Bachelder, second by Cook to approved Superintendent Straight’s recommendation. All voted, “aye.” Motion carried.
  
8. Discussion of ACT Scores-  
Superintendent Straight and Principal Todd Werner presented data to the board regarding the district’s ACT scores. Out of 39 graduates of the class of 2018, 60% of the students took the ACT. The average composite score for Belle Plaine’s Class of 2018 was 21.6 compared to the state average. The data presented to the board included the past five year trends of average ACT scores for the district. The district has been above the state average twice and below it three times.

There was motion by Cook, second by Coffman to adjourn the meeting at 7:48 p.m. All voted, “aye.” Motion carried.

Marie Stratford  
President

Stacey Kolars  
Board Secretary