

Belle Plaine, Iowa
Wednesday, September 19, 2018

The organizational meeting of the Belle Plaine Community School District Board of Education was held on Wednesday, September 19, 2018 at 6:45 p.m. in the board room at Longfellow Elementary, Belle Plaine.

Members Present: Marie Stratford, Mike Bachelder,
Brad Cook, Rima Johnson, Val Coffman

Members Absent: None

Administration Present: Chad Straight, Heather Coover, Todd Werner

Board Secretary Present: Stacey Kolars

Visitors Present: Interested Patrons

Press Representative: None

The meeting was called to order by President Stratford at 6:45 p.m.

AGENDA

Motion Johnson, second Cook to approve the agenda. All voted, “aye.” Motion carried.

APPROVAL OF MINUTES FROM AUGUST 15, 2018 MEETING

Motion Cook, second Johnson to approve the minutes from the August 15, 2018 board meeting. All voted, “aye.” Motion carried.

APPROVAL OF COMPLETION OF ANNUAL SETTLEMENT WITH BOARD TREASURER

Board Secretary/Treasurer, Stacey Kolars completed the annual settlement with the board for the fiscal year 2018 (July 1, 2017-June 30, 2018) and provided the board with ending fund balances from the district’s completed Certified Annual Report (CAR). There was motion by Cook, second by Coffman to approve the completion of the annual settlement with the board treasurer. All voted, “aye.” Motion carried.

ACCEPT ABSTRACT OF ELECTION

No action was taken on this item. No school election took place this year.

ADJOURNMENT OF CURRENT SCHOOL BOARD

Motion by Cook, second by Johnson to adjourn the current school board. All voted, “aye.” Motion carried.

ORGANIZATION OF NEW BOARD OF EDUCATION

Meeting was turned over to Board Secretary Kolars who called the meeting to order.

ROLL CALL AND DECLARATION OF QUORUM

Board Secretary Kolars took roll call. All board members were present and a quorum was declared.

ELECTION OF PRESIDENT OF BOARD OF EDUCATION AND ADMINISTRATION OF OATH OF OFFICE TO BOARD PRESIDENT

There was motion by Cook, second by Bachelder to nominate Marie Stratford as Board President. Stratford, Bachelder, Cook, Johnson voted, "aye," Coffman voted, "nay." Motion carried.

ELECTION OF VICE-PRESIDENT OF BOARD OF EDUCATION AND ADMINISTRATION OF OATH OF OFFICE TO BOARD VICE-PRESIDENT

There was motion by Bachelder, second by Johnson to nominate Brad Cook for the office of board vice-president. All voted, "aye." Motion carried.

Board Secretary Kolars administered the Oath of Office to President Stratford and Vice President Cook.

APPROVAL OF AGENDA

Motion by Bachelder, second by Johnson to approve the agenda. All voted, "aye." Motion carried.

CONSENT AGENDA ITEMS

The consent agenda items were considered. There was motion by Bachelder, second by Cook to approve the consent agenda items. All voted, "aye." Motion carried. The consent agenda items that were approved are listed below:

1. Approval of bills, payroll, financial statements with the removal of a technology purchase from the general fund to be paid out of the PPEL fund.
2. Personnel/Business Items:
 - a. Acceptance of Resignations-There were no resignations.
 - b. Acceptance of Non-Discrimination Notice.

PRINCIPAL REPORTS

Elementary Principal, Heather Coover and Secondary Principal, Todd Werner both gave reports to the board on the following topics:

- The Belle Plaine Legion assisted with the open day flag raising ceremony. Thank you to the Legionaries for coming to the schools and being part of this ceremony. Thank you to the students, as well. They did a wonderful job and were very respectful.
- Fall testing will begin soon.
- Thank you to the Belle Plaine Community for their generosity to the schools and students. Many individuals, organizations and church groups have donated supplies to assist students and families as they prepare for a successful school year.
- Thank you to the PTO for organizing the Ice Cream Social event during open house this year. The school appreciates their time and generosity to do this for the student and parents.
- 7th Grade orientation and new student Chromebook orientation
- Professional Development topics and dates
- Belle Plaine Alternative Program-currently seven students in the program
- UNI College Fair
- Kirkwood College Fair
- Update on schedule changes

SUPERINTENDENT'S REPORT

Superintendent Straight reported to the board on the following:

- Enrollment numbers should be ready to present to the board by next month's meeting. Right now, there are 254 students at the elementary and 246 at the secondary. Count day is October 1.
- The building committee needs to set up a time to meet regarding possible building of a bus barn.

COMMUNICATIONS

There were no communications

BUSINESS ITEMS

1. Approval of Employment of Personnel-

Superintendent Straight recommended the board approve the employment of the following personnel:

- Steven Mengler-JH Boys' BB Coach
- Scott Nilles-JH Girls' BB
- Renee Jahlas-Food Service
- Kristin Spinler-transfer request to seven hour position
- Les Jacobi-Bus Driver
- Trey Squires-JV Boys' BB

There was motion by Cook, second by Bachelder to approve Superintendent Straight's recommendations. All voted, "aye." Motion carried.

2. Appointment of Firm to Provide Legal Representation for the School District for the Upcoming Year-

Superintendent Straight recommending the board approve Brett Nitzschke with Lynch Dallas Law Firm as the district's legal counsel for the 2018-2019 school year. There was motion by Cook, second by Johnson to approve Superintendent Straight's recommendation. All voted, "aye." Motion carried.

3. Action Regarding Selection of a Delegate to the IASB Delegate Assembly-

No delegate was selected to represent the district at the IASB Delegate Assembly. No action was taken on this item.

4. Action/Discussion on SIAC Committee and SIAC Members-

Superintendent Straight recommended the following for SIAC Committee and SIAC Members for the 2018-2019 year:

Students

Ethan Allie
Emma Johnson
Kobe Grieder
Carly Varo

Staff

Julie Mantz
Steven Eskildsen
Mark Tegeler
Kellie Krause
Gina Miller
Beth Parrott
Cathy Cronbaugh

Administration

Chad Straight
Todd Werner
Heather Coover

Community Members

Dennis Schwab
Kraig DeMeulenaere
Judy Schlesselman
Garrison Reekers
Kenya Straight
Rich Franklin
Cody Walter
Monica Eichhorn

Charolette Grieder
Billy Grieder
Greg Johnson
Dave Fish
John Long
Scott Frank
Christene Vokoun
Kris Hudson

There was motion by Cook, second by Bachelder to approve the SIAC Committee and SIAC Members listing for the 2018-2019 school year. All voted, "aye." Motion carried.

5. Approval of Equity Coordinator and Homeless Liaison-

There was motion by Cook, second by Coffman to list Superintendent Straight as the Equity Coordinator and Homeless Liaison for the school district during the 2018-2019 school year. All voted, "aye." Motion carried.

6. Approval of the Level I Investigator and Alternate-
Superintendent Straight recommended the board approve Todd Werner as the level I investigator and Heather Coover as the alternate. There was motion by Cook, second by Johnson to approve Superintendent Straight's recommendation. All voted, "aye." Motion carried.

7. Approval of Modified Allowable Growth and Supplemental State Aid for Special Education Deficit-
A district may request allowable growth and supplement aid for a negative special education balances for the current school year. The district incurred a negative special ed. balance of \$178,802.29 for the 2017-2018 school year. Superintendent Straight recommended the board approve the district's request for modified allowable growth and supplemental State aid in the amount of \$178,802.29. There was motion by Cook, second by Coffman to approve Superintendent Straight's recommendation. All voted, "aye." Motion carried.

8. Action/Discussion Setting Date, Time and Place of Regular Board Meetings and Identify Official Publication for Meeting Notices-
Superintendent Straight recommended the board keep the same date/time as the current regular board meetings, which is the third Wednesday of each month at 6:45 p.m. Superintendent Straight also recommended the board approve the Star Press Union as the official publisher for meeting notices. There was motion by Cook, second by Johnson to approve Superintendent Straight's recommendation. All voted, "aye." Motion carried.

9. Action/Discussion on Bids for New High School Copy Machine-
Three bids were received for a new copy machine at the high school office location. The bids were for a color copier were received from Koch at the price of \$12,990; Access Systems at the price of \$7,490 and Executive Technologies at the price of \$7,995. After discussion took place there was motion by Cook, second by Johnson to approve the copier bid from Executive Technologies at the price of \$7,995 for a new color copier at the high school office location. All voted, "aye." Motion carried.

10. View Handbook for Non-Certified Staff-
Superintendent Straight presented the draft handbook for teamsters staff that had been reviewed and approved by the district legal counsel. We will take the draft and convert it to a handbook for all noncertified staff. Superintendent Straight will share the converted handbook with board when it is completed. At recommendation of legal counsel no action was taken on this item.

11. Action/Discussion on Architect Contract for the Cafeteria-
Superintendent Straight reviewed the proposed contract with the architect for the planned remodeling project at the junior/senior high school cafeteria. After discussion took place, there was motion by Cook, second by Bachelder to approve the architect contract based on review and approval of the school's legal counsel; Changes we request the architect make to contract: construction to begin in the summer of 2019 with completion of the project prior to the 2019-2020 school year; general budgeted expenditures of approximately \$300,000, with additional language added regarding the architect's fee being hourly not to exceed \$15,000 less a credit from the architect in the amount of \$1,600 for schematic designs if they are not changed; authority is given to board president to sign the contract after review and approval by legal counsel. All voted, "aye." Motion carried.

12. Action/Discussion on FFA Field Trip and Other Out of State Field Trips-
Superintendent Straight recommended the board approve an FFA trip for National Convention to Indianapolis, IN and an FCS Interior Design class field trip to Illinois for view homes designed by Frank Lloyd Wright. There was motion by Cook, second by Johnson to approve the two out-of-state field trips. All voted, "aye." Motion carried.

13. Action/Discussion on Second Reading of Board Policy 501.10R-
Superintendent Straight presented the board policy 501.10R regarding Truancy, and recommended the board approve the second reading. There was motion by Cook, second by Johnson to approve the second reading. Discussion took place regarding moving a sentence from the fourth paragraph to the first paragraph that dealt with parents being expected to telephone the school office to report a student's absence prior to 8:30 a.m. on the day of the absence. There was motion by Bachelder, second by Coffman to amend the initial motion to approve the second reading of board policy 501.10R to include the language changes discussed. All voted, "aye." Motion carried.

14. Action/Discussion on Fundraiser Requests-
There was motion by Cook, second by Coffman to approve a fundraiser request from the high school volleyball team. All voted, "aye." Motion carried.

15. Action/Discussion on Weighted Grades for Dual Enrollment/Dual Credit Classes-
Superintendent Straight recommended the board consider changing the way dual enrollment and dual credit classes are weighted regarding student's grades. Currently, dual enrollment courses are weighted on a 4.0 scale, however

Advanced Placement courses are weighted on a 5.0 scale. Superintendent Straight stated this inconsistency in weighted grades may be starting to have an effect on students not having an incentive to take dual enrollment courses, and stated the district needed to make the grades for dual enrollment/dual credit courses and AP courses consistent. Discussion took place on the timeline of when this change would take place, whether it take place beginning in the current semester, or after the first semester. After further discussion, there was motion by Cook, second by Bachelder to make the weighted grading for dual enrollment/dual credit courses and advanced placement consistent on a 5.0 grading scale to begin effective immediately. Stratford, Cook, Bachelder, Johnson voted, “aye.” Coffman voted, “nay.” Motion carried.

The next meeting of the board will take place on Wednesday, October 17, 2018 at 6:45 p.m.

There was motion by Cook, second by Coffman to adjourn the meeting at 7:43 p.m. All voted, “aye.” Motion carried.

Marie Stratford
President

Stacey Kolars
Board Secretary